

**MINUTES OF MEETING
GRAND HAVEN
COMMUNITY DEVELOPMENT DISTRICT**

A Community Workshop of the Grand Haven Community Development District's Board of Supervisors was held on **Thursday, January 6, 2011 at 10:00 a.m.**, in the **Grand Haven Room, Grand Haven Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137.**

Present at the meeting and constituting a quorum were:

Dr. Stephen Davidson	Chair
Peter Chiodo	Vice Chair
Tom Lawrence	Assistant Secretary
Marie Gaeta	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Matt Kozak	Wrathell, Hunt & Associates, LLC
Barry Kloptosky	Operations Manager
Brian Simms	District Engineer
Howard McGaffney	Amenity Center Manager
Gary Noble	Resident
John F. Pollinger	Resident
Charles Trautwein	Resident
Sandy Trautwein	Resident
Ray Smith	Resident
Al Lo Monaco	Resident
Chip Howden	Resident
Diane Layng	Resident
Marti Gagyle	Resident
Pat Maloney	Resident
Bob Starling	Resident
Maggie Fischer	Resident
Vic Natiello	Resident

FIRST ORDER OF BUSINESS

CALL TO ORDER/ROLL CALL

Mr. Wrathell called the meeting to order at 10:00 a.m., and announced, for the record, that all sitting Supervisors were present, in person, and one (1) seat remains vacant.

SECOND ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

THIRD ORDER OF BUSINESS

REPORT/PRESENTATION: District Engineer

- **Golf Course Pond Outfalls (Brian Simms)**

Mr. Simms gave a PowerPoint presentation regarding the stormwater outfalls on the golf course. He identified the golf course pond locations on maps and the various repair options. Mr. Simms explained Repair Option "A", which is for the worst case scenario, involves replacing pipes that have collapsed or buckled, as a result of erosion; repair entails removal of pipe, up to the first good joint, and replacing the mitered end section. Repair Option "B" is similar to "A", except the pipe has not collapsed, the damage is not as extensive and is mostly related to erosion, so the pipes do not need to be replaced; generally, the mitered end section can be removed, replaced and re-compacted around the pipe. Repair Option "C" involves replacing just the mitered end section, where there is no erosion except for under the mitered end, but not in front of it. Repair Option "D" involves repairing minor erosion in front of the mitered end, which is a minor repair.

Based on a 2009 proposal for similar work, Mr. Simms estimated the construction costs of about \$38,000 for all Priority 1, 2 and 3 repairs, on the golf course ponds. In response to Mr. Wrathell's question, Mr. Simms indicated the estimated total repair cost for the District's outfalls was \$115,000.

In response to Mr. Wrathell's question regarding who owns the golf course outfalls, Supervisor Lawrence indicated the golf course owns them but the District is held accountable for maintenance, by virtue of holding the permit. Mr. Wrathell suggested the District work with the golf course to reach an agreement regarding the maintenance of the golf course outfalls and which entity bears the cost.

Mr. Kloptosky was directed to obtain separate quotes for the CDD ponds and golf course ponds for the January Board of Supervisors meeting.

Supervisor Chiodo noted a weed control problem on the edge of the ponds and asked if the CDD has considered spraying weed killer on the exposed ground around the ponds. Mr. Kloptosky indicated the aquatic services company does some spraying; however, only certain

chemicals can be used, up to the water line. The Board asked Mr. Kloptosky to obtain a quote from Aquatic Services to spray exposed weed on the banks.

Supervisor Davidson indicated the golf course may be under contract again, which may cause a problem with the maintenance negotiation.

*****Mr. Simms left the Workshop.*****

FOURTH ORDER OF BUSINESS

INTERVIEW: APPLICANTS FOR VACANT SEAT

It was noted that all parties are present and the Board agreed to commence with the interviews 15 minutes ahead of schedule. Mr. Wrathell requested that each candidate step out of the room while the interviews are taking place.

• **10:30 a.m. – Charlie Trautwein**

Mr. Trautwein indicated he was influenced in his decision to run for the open seat by the overwhelming support of the voters in the election in selecting people with similar ideas. Mr. Trautwein indicated he has attended Grand Haven meetings for over ten (10) years and worked with at least three (3) of the Board Members, in addition to other Staff. Mr. Trautwein indicated he was a previously elected Board Member and has continued to attend meetings and workshops. He felt his strengths are his ability to be articulate and he is a team player. Mr. Trautwein indicated he respects and knows all of the Board Members, he will cooperate with them and will not be a barrier to progress; he wants to be a catalyst to change or better the community.

Mr. Trautwein identified the CDD’s aging infrastructure as a major priority issue and discussed the Board’s duty to maintain, improve and fund it. He felt the fallout from the LandMar bankruptcy was of major concern and the CDD will need to take over responsibilities that were LandMar’s. His third item of concern was about remaining properties that need to be transferred to the CDD’s ownership.

Mr. Trautwein felt the CDD needs a quarterly newsletter distributed to the community, along with e-blasts, and discussed the coordination of such.

Regarding whether he would campaign for the Board Seat in 2012, Mr. Trautwein indicated he is unsure, as factors such as family, health and qualifications of future candidates would influence his decision.

There were no questions from the Board. Supervisor Davidson thanked Mr. Trautwein.

******Mr. Trautwein stepped out.******

The Board briefly discussed Mr. Trautwein's presentation.

- **11:00 a.m. – Ray Smith**

Supervisor Davidson welcomed Mr. Smith.

Mr. Smith introduced himself. Regarding whether he would campaign for the Board Seat in 2012, Mr. Smith replied affirmatively with a “qualified” yes, stating he will, assuming his and his family's health is satisfactory and if his skills are still of value to the Board.

Mr. Smith indicated he has attended very few meetings over the past years. He made a conscious decision to not attend, as the meetings were long and occasionally cantankerous. He indicated he has read all of the past meeting minutes.

Mr. Smith referred to his resume, indicating he spent 15 years in executive management and has been a CFO and treasurer, with exceptional experience in reading financial statements. He has set up international joint ventures. He indicated his work experience taught him patience and compromise. Mr. Smith further detailed his work experiences and how those have prepared and qualify him for the Board position. He described other organizations and boards on which he has served. Mr. Smith indicated he has been active in Grand Haven for more than ten (10) years.

Mr. Smith identified the development of a mission statement, a five (5)-year strategic plan, a one (1) to two (2)-year operational plan, enhancement of communications to residents and improvement of the professionalism and credibility of the Board of Supervisors, as issues or challenges currently facing the District. He described his experience in developing strategic plans and detailed his approach to addressing these items.

Mr. Smith concluded by saying he has a ten (10)-year track record with the community, has no personal agendas, has experience working with LandMar, Crescent and Hampton Golf, understands the scope of the CDD, can communicate with the residents of the community as a known, credible entity and can aid in furthering the mission of the CDD.

Supervisor Davidson asked Mr. Smith to describe the communication formats he envisions. Mr. Smith indicated he envisions maintaining the current formats and looking at a mixture of passive and active communications, with passive being something the residents must find and active being something put right in front of the residents.

Mr. Chiodo asked Mr. Smith to summarize why he is running. Mr. Smith indicated he feels, for the first time in years, the Board is at a point where it can make significant progress and he would like to participate in that. He feels he has the background and skill set to add value to the Board.

*****Mr. Smith stepped out.*****

The Board briefly discussed Mr. Smith's presentation.

The Board discussed the ranking process. Mr. Wrathell confirmed the Board should not rank the candidates today, as it is a workshop; however, this is a time for them to express their feelings and opinions.

- **11:30 a.m. – John Pollinger**

Supervisor Davidson welcomed Mr. Pollinger.

Mr. Pollinger indicated the top three (3) items facing the Board this year are the infrastructure maintenance, security within the community and developing a better understanding and appreciation of the staff.

Regarding policies and procedures the Board should implement, Mr. Pollinger indicated he feels the Board ignored the value of the staff it employs; he feels there should be more reliance on the professionals that are hired and their opinions. Regarding infrastructure refinancing, he feels a capital improvement plan should be followed, once the Board has identified and prioritized future projects. In order to improve security in the community, Mr. Pollinger suggested continuing to encourage Neighborhood Watch and work with the sheriff's department to ensure they have block captains and regular meetings. He felt a time limit on the ad hoc committees should be encouraged. Mr. Pollinger stated compensation packages, for all CDD staff, should be commensurate with similar communities.

Mr. Pollinger indicated he feels the Board and Management do an outstanding job utilizing email and available technology and those that are interested can attend meetings and review the website. He recommended creating email addresses, using the CDD email domain. Regarding attendance at meetings, Mr. Pollinger indicated he has attended each meeting and workshop, since moving to the community in June, with the exception of the December meeting. He noted he read the previous meeting minutes that were posted on the website. He chose not to comment regarding whether he would campaign for the position in 2012.

Mr. Pollinger noted the previous Board's tendency to digress and exhibit their personal agendas. He indicated he has faith in the current Board that the past issues will dissipate. He applied as he wants to be a part of the team, which he feels will be a progressive and united Board. He discussed his community involvement.

Supervisor Davidson asked Mr. Pollinger what he might recommend for the community, based on his prior professional experience. Mr. Pollinger discussed educating the community about safety and working with Neighborhood Watch.

Supervisor Chiodo asked Mr. Pollinger to describe his specific skills that qualify him for the position. Mr. Pollinger noted his experience as a crisis negotiator on the SWAT team confirming his ability to diffuse situations. Mr. Pollinger indicated he is not a rigid thinker; he easily adapts, as necessary.

******Mr. Pollinger stepped out.******

The Board briefly discussed Mr. Pollinger's presentation.

Discussion ensued regarding the ranking process. Mr. Wrathell indicated the ranking forms will be emailed to the Board Members and advised them to bring the forms to the next Board of Supervisors meeting, at which time, the scores will be tallied.

Supervisor Davidson asked Mr. Kozak to send a letter to each of the six (6) candidates notifying them of the appointment, once the process is complete. The Board asked that an eblast be sent to the community thanking all of the candidates and informing them of the newly appointed Supervisor.

******Mr. Trautwein, Mr. Smith and Mr. Pollinger returned to the Workshop.******

FIFTH ORDER OF BUSINESS

REPORT: Field/Operations Manager

- **Discussion: Stucco Cracking on Village Center**

Mr. Kloptosky indicated he had a contractor look at the stucco problem. The conclusion is that the stucco should be removed from the horizontal band, downward, replaced with a vinyl band, relathed and restuccoed, from that point down. The columns and arches can then be sealed and recoated. Mr. Kloptosky indicated most contractors he spoke with are not willing to warranty the project. He indicated he has a proposal but does not want to discuss it now, as he is waiting for another. Discussion ensued regarding the scope of work and materials.

- **Aluminum Option for Window Grating – 2 Windows**

Mr. Kloptosky recalled previous Board discussion regarding whether to use hurricane resistant impact glass for the exterior windows at the Village Center and whether to leave the grates on or take them off. Discussion ensued regarding the purpose of the grates and cost. Mr. Kloptosky indicated the estimate was \$2,300 per side and there are two (2) sides. Supervisor Davidson noted the determination that hurricane windows are too expensive. The remaining options are to replace the grates with a design similar to the remaining fencing and grates, remove them entirely, or leave them on. The Board discussed possibly removing the grates now, as they are a safety hazard, and replacing them at a later time.

A resident asked if the \$2,300 replacement costs are only for decorative purposes or if it provides any security benefit.

- **Elliptical Exercise Equipment Replacement in Village Center Gym**

Mr. Kloptosky indicated an elliptical machine, in the Village Center, has been down. He obtained quotes to replace it. Mr. McGaffney discussed replacement options, brands, cost and his observations of use. Discussion ensued regarding a \$5,735.20 proposal for a Precor brand machine and whether there is money in the budget to cover it. Mr. Kloptosky is to bring a final quote, along with warranty information, to the next Board of Supervisors meeting.

- **Preliminary Concepts for New Pergolas**

Mr. Kloptosky presented preliminary design concepts for the new pergolas and asked the Board to confirm their preferences in design style and materials. Supervisor Davidson asked Mr. Kloptosky to comment on his recommendation of material type. Mr. Kloptosky recommended fiberglass for the columns, as they are attractive, the maintenance is minimal and they meet hurricane codes. Mr. Kloptosky discussed material options for the upper structure, indicating they all hold up well. Mr. Kloptosky suggested bringing the designer in to discuss specifics regarding the materials.

The Board reviewed the preliminary designs. Supervisor Davidson asked Mr. Kloptosky to explain the purpose of the new pergolas. Mr. Kloptosky indicated a structure was in that location but did not serve its desired purpose; therefore, in replacing it with these types of designs, more shade is provided and the area is restored to its previous aesthetic appearance. Mr. Kloptosky discussed canvas and aluminum structures as another option, similar to the one at the tennis courts; it provides shade and cover but there may be a storm concern.

Supervisor Davidson summarized the purpose is to provide more shade and voiced his support for a durable structure requiring little maintenance and that fits with the overall themes of the buildings. Supervisor Lawrence was in favor of a simple design, with consideration of lifecycle costs, meaning the initial cost plus maintenance cost. Brief discussion ensued regarding safety issues of the bases. Supervisor Chiodo preferred design #1 or #2. Supervisor Gaeta preferred design #2 with base B but with rounded edges.

Ms. Maggie Fischer, a resident, voiced her support for Ms. Gaeta's suggestion.

Mr. Al Lo Monaco, a resident, asked if Mr. Kloptosky checked the price for a canvas and whether the one in place has ever been removed due to a hurricane. Mr. Kloptosky indicated they have never been removed in his time with the District.

Mr. Vic Natiello, a resident, discussed the use of canvas around the tennis courts.

Ms. Diane Layng, a resident, noted the canvases around the croquet court were replaced.

Ms. Sandy Trautwein, a resident, asked if the current bases will remain in place. Ms. Gaeta voiced her feeling that the current bases would remain and something would be put on top of them. Mr. Kloptosky discussed the bases, appearance and options. He suggested, if the look is changed, the others can be changed to the new look when it is time to replace them.

Mr. John Pollinger, a resident, urged the Board to consider the length of time the structure will be in place and not go too cheap.

Supervisor Davidson summarized the Board's preference is to retain the current footings, with the aggregate on them, and use fiberglass columns with either design #1 or #2. The Board asked Mr. Kloptosky to obtain designs using different materials, details of the product lifecycles and the costs.

*****The Workshop recessed at 12:08 p.m.*****

*****The Workshop reconvened at 12:22 p.m.*****

Mr. Kloptosky recalled previous discussion regarding the Board's previous authorization of the Operations Manager and Amenity Center Manager to sign no trespass notices against any resident or nonresident for criminal acts or any other activity committed on Grand Haven property that is perceived to endanger the amenity facilities, staff, residents or nonresidents. Mr. Kloptosky asked for the Board's direction whether the District can or should issue a no trespass notice regarding nonresident individuals who are fishing in the ponds or using the dog park.

Discussion ensued regarding whether they can identify them as nonresidents and if they can legally disallow them from using the ponds or park. Mr. Wrathell suggested seeking District Counsel's opinion. Supervisor Davidson recommended approaching them and requiring them to purchase a \$10 pass for use of the amenities. Mr. Kloptosky questioned who would police this matter. Supervisor Gaeta pointed out that requiring people to purchase an amenities pass would open up other amenities, such as the pool and gym, to use by the purchaser.

A resident voiced his opinion that nonresident individuals who are fishing in the ponds are a threat and could be casing his home.

Mr. Wrathell indicated if the CDD had a policy that prevented fishing in the ponds for everyone, then it could restrict fishing; however, since the District's rules allow it for residents, it must be allowed for nonresidents, as well.

SIXTH ORDER OF BUSINESS

DISCUSSION ITEMS

- **Blended Mission and Vision Statements (CW)**

Supervisor Davidson indicated the CDD is attempting to develop a set of ideas.

Supervisors Lawrence and Davidson presented their drafts of a blended mission statement for the Board's consideration. Discussion ensued regarding the preferred style. Mr. Kozak presented his draft mission and vision statements. Mr. Wrathell asked if the audience is meant to be the residents or the Board. Supervisor Davidson feels the mission and vision statements are meant to be by the Board, for the Board. Supervisor Lawrence felt it should be to guide the Board but also send a message to the community. Supervisor Chiodo feels the vision statement needs work, to look further into the future.

Mr. Wrathell confirmed this item will be included in the next Board of Supervisors meeting agenda.

- **Development of District Business Plan (MG)**

Supervisor Gaeta suggested the Board consider formulating a business plan to provide them with direction regarding where they are, where they want to be and a plan of action. She felt it will complement the District's CIP and infrastructure reinvestment initiatives and provide a road map to accomplish present and future goals and objectives. She discussed setting a short, intermediate and long-term business plan.

Mr. Wrathell discussed how this might tie into the annual performance objectives. He briefly discussed the role and responsibilities of the District Manager and District Counsel, in relation to helping the Board reach its goals.

Supervisor Gaeta indicated she would like to establish an outline and then discuss it further, with each Board Member contributing their ideas. Mr. Wrathell suggested establishing the goals for the current year and then one (1), three (3), five (5) and ten (10) years out.

Mr. Wrathell discussed staffing plans for the future.

Supervisor Chiodo suggested including consideration of policies and necessary changes.

Supervisor Lawrence felt the Board should also address employee compensation packages. Supervisor Gaeta spoke about employee contracts.

- **Annual Performance Objectives (CW)**

- **District Engineer**
- **Field/Operations Manager**
- **District Counsel**
- **District Manager**

Supervisor Lawrence indicated the annual performance objectives provided are an excellent evaluation tool; however, he had something else in mind when he discussed development of critical objectives. Supervisor Lawrence reviewed his suggested critical objectives for each staff member.

- **Accelerated Performance Appraisal and Compensation for Field Operations Manager (*Retroactive for Past 2 Years*) (MG)**

Supervisor Gaeta presented her suggestions for an accelerated performance appraisal and compensation for Mr. Kloptosky. She reviewed the facts, various documents and Mr. Kloptosky's accomplishments, as support for her position that the Board should consider an accelerated performance appraisal, a 3% compensation increase, retroactive to September, 2009, set aside his previous performance evaluation as incomplete/bias and that the Board vote on the recommendations at the January 20, 2011 meeting.

Mr. Wrathell indicated the idea was to have the evaluation time frame to be in advance of the budget season. Discussion ensued regarding salary caps, a bonus system and evaluation of employees.

Supervisor Chiodo voiced concern about the budgetary impact of a retroactive payment. Supervisor Lawrence voiced his support for retroactive compensation.

In response to a question, Supervisor Davidson confirmed the District's plan is to conduct all employee annual performance evaluations in March.

Regarding Mr. Kloptosky, Mr. Wrathell suggested the Board consider a pay increase of 6%. He noted the District will be under budget, as it has not hired a new person that was included in the fiscal year budget. Discussion ensued regarding Mr. Kloptosky's current salary.

Mr. Wrathell felt, as the budget was adopted taking raises into consideration, Mr. Kloptosky's pay could be increased, effective immediately, without a formal vote from the Board. Supervisor Chiodo agreed but stressed that the Board should also consider a bonus or one (1)-time remuneration for Mr. Kloptosky, at the time of his March evaluation.

- **City of Palm Cost Stormwater Fees (CW)**

Mr. Wrathell indicated the city has backed off of their new stormwater ordinance, as some property owners contested that they would be negatively impacted. He feels that the city's response to those property owners was to issue bills and the CDD happens to have property fitting the similar category, resulting in the District receiving bills for 43 accounts that had never been seen before. Mr. Wrathell suggested District Counsel send a letter asking the city what is their legal justification for charging the District these stormwater fees.

It was noted the impression is that the city manager has no intention of paying the District back for what it paid and a suggestion was made that the city be contacted so they realize the CDD is looking at this as a legal matter.

SEVENTH ORDER OF BUSINESS

INFORMATIONAL ITEMS

- **FDIC Tag Program**

Mr. Wrathell presented Mr. Kozak's memo, explaining that the FDIC's TAG Program was not extended for interest-bearing accounts. Mr. Wrathell indicted Management left \$250,000 in the Community Bank of Broward NOW account and redistributed the additional funds amongst the District's other existing money market and bank accounts, to ensure all funds continue to be FDIC or SPIC insured. Mr. Wrathell noted it may be necessary to open additional accounts, as tax collections are being received.

EIGHTH ORDER OF BUSINESS**OPEN ITEMS**

- **Crossings Road**

Mr. Kozak reported that Flagler County will finalize the easement agreement and, once received, he will forward it to Mr. Clark, for review. The county commission will also need to approve the agreement. Mr. Kozak is still awaiting results of the stabilization test and the archeological study. He indicated St. Johns River Water Management District (SJRWMD) is requiring an environmental resource permit and the application fee is \$590. Mr. Kozak is in the process of working with SJRWMD, regarding the permitting process, and feels this application will be a modification to an exiting permit.

- **Trellis Replacement**

- **Safety & Security Ad Hoc Fact Finding Group**

- **Resident Directory**

Supervisor Davidson asked for a volunteer to work as the Board's liaison with AMG on development of the resident directory. Supervisor Gaeta volunteered and this item will be considered at the next Board of Supervisors meeting.

- **Switch to LED Street Lights – Eliminate High Sodium Bulbs and Ballasts & Reduce Electricity Costs**

Mr. Kloptosky has preliminary cost information but is waiting for more specifics. He indicated kits are available for conversion. The costs will likely vary, depending on wattage, but the approximate cost is \$450 per kit. There are approximately 487 streetlights in the community, so the total cost would be about \$225,000.

- **Request Energy Audit from FPL to Identify Potential Savings – Last Done in 2007**

Mr. Kloptosky indicated he is working on this with FPL to provide the necessary information and schedule an audit.

- **Evaluate Purchasing Propane Tanks to Be Able to Obtain Most Competitive Pricing on Every Order Rather Than Being Tied to One Supplier Who Owns Tanks**

Mr. Kloptosky reported he started checking and is waiting for more information. He indicated the District can purchase tanks. The current tanks are provided based on the contract agreement. Mr. Kloptosky said it appears that the District would need to monitor all of the tanks on a daily basis, if they do not have a contract in place, to determine the status and then contact the vendors to purchase propane.

- **Town Hall Meetings (*Supervisor Rotation*)**

This item was deferred.

- **Stormwater Ordinance**

Mr. Wrathell confirmed the Board's desire to have District Counsel send a letter to the City of Palm Coast challenging the invoices.

- **Pump House Operation (*Maintenance*)**

Mr. Wrathell indicated LandMar needs a transfer of a portion of the stormwater permit that is in the District's name.

- **Solar Report**

Mr. Kloptosky reported he received and reviewed Mr. Healy's final report. He has questions regarding a chart and spoke with Mr. Healy. Mr. Kloptosky indicated he asked Mr. Healy to supplement the report with a less technical statement regarding his bottom line recommendations. If complete, this item should be placed on the next Board of Supervisors Agenda.

- **Parking Lot**

This item was not addressed.

- **\$50,000 City Park**

Mr. Wrathell indicated the payment has not been made and asked that a requisition be included, as a Consent Agenda item, on the next agenda.

- **Sail Fish Drive Road Drainage**

Mr. Kloptosky indicated he spoke with Austin Outdoor, who will check the common area irrigation to determine if it has an impact on the situation.

- **FOM Bid Policy Guidelines**

This item was deferred.

- **Amenity Center's Amended Trespass Policy**

This item is to be addressed by Mr. Clark at the next Board of Supervisors meeting.

- **Exercise Room Policy Amendment**

This item is to be addressed by Mr. Clark at the next Board of Supervisors meeting.

NINTH ORDER OF BUSINESS

SUPERVISORS' REQUESTS

Supervisor Davidson spoke of an irrigation clinic and feels it is of value to all Grand Haven residents.

Supervisor Davidson asked for an update on the landscape contract bids. Mr. Kozak reported ten (10) contractors requested bid packages and only one (1) bid package was received. Supervisor Davidson indicated the bid was received from Austin Outdoor and is 20% less than the bid from three (3) years ago. Supervisor Davidson suggested that many companies chose not to bid because their work would be supervised by a certified horticulturist. Mr. Wrathell indicated another reason was that the RFP required providing financial statements and a lot of companies do not wish to provide those.

Regarding last year's Engineering Services RFP, Supervisor Gaeta asked if it is possible for the District to ask the second place firm to make a presentation to the new Board, without needing to advertise. Mr. Wrathell indicated, if District Counsel agrees, the Board can ask to look at the second place firm, so long as the qualifications remain the same. Supervisor Lawrence voiced his preference to put it out to bid again, noting a local engineering firm was not involved in the last round, due to a paperwork snafu. This matter will be considered at the next Board of Supervisors meeting.

Supervisor Lawrence felt the Open Items section needs to be better managed and suggested including names and dates.

TENTH ORDER OF BUSINESS

ADJOURNMENT

There being no further business, the Workshop adjourned.

On MOTION by Supervisor Gaeta and seconded by Supervisor Chiodo, with all in favor, the Workshop adjourned at 2:05 p.m.



Secretary/Assistant Secretary



Chair/Vice Chair